Use this form in the stated units of your module to assess your team members’ performance,including your own, in the group/team assignments. This feedback will not be shared with your team members. However, it will be considered for your final grade for the unit assignments. The full guidance is on the Department page.

|  |  |
| --- | --- |
| Name | YUSUPHA SAMBA |
| Group/Team number or name | GROUP 4 |

Team evaluation

Write the name of each of your group members in a separate column. For each person, indicate the score to which you agree with the statement using the rating scale below. Extreme scores (1 and 5) will need to be justified with comments as they are reserved for extraordinary events (lack of participation or going above and beyond, respectively).

|  |
| --- |
| **Rating Scale**  1 - Did not contribute in this way  2 - Willing but not very successful  3 - Average  4 - Above Average  5 - Outstanding |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Evaluation Criteria** | **Team member: Mustafa** | **Team member: Matteo** | **Team member: Ibrahim** | **Team member:** |
| Attends team meetings regularly and arrives on time. | 3 | 3 | 3 |  |
| Contributes meaningfully to team discussions. | 3 | 3 | 3 |  |
| Completes team assignments on time. | 3 | 3 | 3 |  |
| Prepares work in a quality manner. | 3 | 3 | 3 |  |
| Demonstrates a cooperative and supportive attitude. | 3 | 3 | 3 |  |
| Contributes significantly to the success of the project. | 3 | 3 | 3 |  |

Feedback on team dynamics

1. How effectively did your team work?

* As a team, we were able to communicate with each other and schedule meetings to ensure that our weekly aims were discussed. During the meetings, we were able to present ideas to each other and set tasks for each team member to complete in time for our next meeting- previously completed tasks were discussed too.

1. Were there any behaviours of your team members which were particularly valuable or detrimental to the team? Explain.

* Our team leader, Mustafa, was particularly valuable to the team as he was often in charge of scheduling the meetings and ensuring ultimately assigning tasks to each team member, though we did agree as a team on which tasks were appropriate for each member.

1. What did you learn about working in a team from this project that you will carry into your next group/team experience?

* This project has helped me to improve my communication skills as we were required to keep in contact regularly, discuss and plan for the project to be completed successfully. In future group projects, I will ensure that I continue to keep my communication skills high as it is a vital aspect in team projects.

Self-evaluation

Indicate the extent to which you agree with the following statements, using the same scale shown on the first page. Provide a self-evaluation total.

|  |  |
| --- | --- |
|  |  |
| Contributed good ideas | 3 |
| Listened to and respected the ideas of others | 3 |
| Compromised and cooperated | 3 |
| Took initiative where needed | 3 |
| Came to meetings prepared | 4 |
| Communicated effectively with teammates | 4 |
| Did my share of the work | 4 |
| **TOTAL** |  |

My greatest strengths as a team member are:

* Effective communication.
* Punctuality.
* Reliability.
* Having a good understanding of teammates needs.
* Integrity.
* Work ethic.
* Success-oriented.

The group work skills I plan to work to improve are:

* Be less hesitant to ask questions when unsure.